
Present with Impact

Days	2
Course code	MPDPWI

Profile

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- Do you need to present your ideas to an audience?
 - Do you get stage fright even though you are confident of your facts?
 - Do you always forget to say something important?
 - Do you want to present with confidence and charisma?
 - Would you like to influence the audience?
 - Do you hate interruptions or questions from the audience?

This course will show you how to prepare and deliver presentations with a wow factor. There will be plenty of practice and a chance to try out techniques in a safe environment so that you can get comfortable and confident with your new skills. The course is highly practical and you will get lots of practice presenting so that you feel comfortable and confident by the end of it.

This course will convert your nerves to excitement feel the same but it is your mental dialogue that is different: This course will turn your nerves to excitement!

By the end of the course you will be able to:

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- clearly and confidently express ideas to groups of people in a persuasive manner
 - develop the strong presentation skills that are a vital attribute for any manager or leader
 - have confidence in using your new skills
 - adapt your style to suit different audience.
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What will the course cover?

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- Personal objectives and experience in presenting.
 - What makes an effective presentation.
 - Eye/Brain technique – Techniques to improve your eye contact with the audience and methods to reduce mind block.
 - Communication strategies – verbal and non-verbal techniques – what does your body language really say?
 - Presenting techniques – face to face and via telephone.
 - How to appear and feel more confident in presenting.
 - Vocal skills – how your tone can add impact to your message.
 - Understanding the audience.
 - How to involve the audience.
 - Dealing with difficult people.
 - Questions are not a threat! – techniques on how to handle and prompt questions.

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- Adding impact with visual aids.
 - Effective structure of a presentation – breakdown of how to add impact through structure.
 - Delivery of a team presentation.
 - The importance of preparation.
 - Feedback on observations.
 - Active participation and practice of skills learned throughout the course via presentations.
 - Presentations will be filmed for feedback.
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